

**THORNABY TOWN COUNCIL
FULL COUNCIL MEETING
Monday 24 October 2011
6.30pm**

Present: Councillor's Steve Walmsley, Glenn Eastick, Sylvia Walmsley, Zeb Khaliq, Geoff Green, Ian Dalgarno Dave Kennington Mick Trainer Corinne Moore

Assistant Town Clerk: Tina Mansell

Minutes prepared by the Asst Town Clerk

FC/11/78: Apologies: Cllr's M Moore, P Large, T Large, M Eddy

Apologies Accepted.

FC/11/79: Declarations of Interest: None.

FC/11/80: Minutes of Full Council Meeting Monday 12 September 2011: Approved as a correct record.

FC/11/81: Minutes of Full Council (confidential) Meeting Monday 12 September 2011: Approved as a correct record.

FC/11/82: Minutes of Environment meeting Monday 26 September 2011: Approved as a correct record.

FC/11/83: Minutes of Finance & General Purpose Meeting Monday 10 October 2011: Approved as a correct record.

FC/11/84: Audit

Members viewed the findings of the Audit report provided by BDO LLP for the year ending 31 March 2011. The following issues were raised: Bank Reconciliation and Fidelity Guarantee. The Asst Town Clerk informed members that after investigation, cheque no. 2350 written out to Aqua Point was not cashed but was re-issued. Cheque no. 2470 written out to Poplars Care Home was not cashed until April therefore would not show that it had been cashed in this report. Members agreed to write off cheque no 2350 from the bank reconciliation and the accounts. Members also discussed the level of fidelity guarantee cover and it was agreed that it was sufficient for the monies held by TTC.

Resolution: It was agreed that cheque no 2350 be written off from the bank reconciliation and the accounts. The Fidelity Guarantee Insurance is sufficient for monies held by TTC.

FC/11/85: Planning applications

Cllr Steve Walmsley declared an interest in the three applications below as Cllr Walmsley sits on the planning committee at SBC.

App. No: 11/2397/RNW – Application for new planning permission to replace an extant planning permission 08/1240/FUL - Land at Thornaby Football Club. Members opposed this as it bears no resemblance to the original application as conditions have since changed from the original therefore it is not extant.

App. No: 11/2215/OUT – Outline application for construction of a single house and garage – 58 Bassleton Lane, Thornaby. Members opposed this application due to it being a back land development and concerns about traffic implications.

App No: 11/2578/FUL – Revised application for installation of artwork – The Holmes Nature Reserve, Chesterton Avenue. Members fully support this application.

Resolution: It was agreed to oppose application no's: 11/2397/RNW and 11/2215/OUT. It was agreed to support application no: 11/2578/FUL

Signed.....Dated.....

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FC/11/86: Parking Review

Members discussed the email received from Stockton Borough Council in regards to the Borough Wide Parking Review for Thornaby Town Centre. Members agreed to support the two recommendations put forward:

- a) A parking survey is required as part of a review of parking issues around Thornaby Town Centre
- b) A Resident permit Parking Scheme for Thornaby should be considered in accordance with current policy in the event that parking charges are introduced.

Resolution: It was agreed to support the two recommendations listed above re parking for Thornaby Town Centre

FC/11/87: Policies

Members viewed, discussed and agreed the following Council policies:

Disciplinary, Grievance, Confidentiality and Disclosure, Mobile Phone, Equal Opportunities, Bullying and Harassment

Resolution: Members agreed all six policies

FC/11/88: Head Wrightson Locomotive

Members discussed the information provided by SBC in regards to the costs for moving the locomotive from the Halfords roundabout to the TFM roundabout on Teesdale. The Asst Town Clerk informed members that a breakdown of those costs had not yet been received. Members agreed to call a Special Full Council when all costs and other relevant information had been provided.

Resolution: It was agreed to call a Special Full Council once all costs and other relevant information had been received

FC/11/89: Town Hall

Members were informed that the lease for the Town Hall had now been agreed. A meeting with the steering group and the Five Lamps had taken place and that both now will be working in partnership to procure the Town Hall. Members were informed that Expressions of Interest had to be in by 28 October. It was agreed to contact SBC to place on record an Expression of Interest in the Town Hall.

Resolution: It was agreed to contact SBC to register an Expression of Interest in the Town Hall

FC/11/90: Bookkeeper

Members discussed and agreed that it would be more beneficial to the Council for a self employed bookkeeper to work within the Council offices alongside the Town Clerk. They also agreed to cancel the contract of SVBye Bookkeepers. The Asst Town Clerk informed members that she had been given contact details of a bookkeeper and it was agreed to contact them to arrange a meeting with the Staffing Panel and Clerk.

Resolution: It was agreed to arrange a meeting to discuss the bookkeeper post with the Staffing Panel and Clerk

Signed.....Dated.....

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FC/11/91: Town Hall Keys

Members discussed and agreed for Cllr Green to hold the fourth set of keys to the Town Hall

Resolution: Cllr Green will hold the fourth set of keys for the Town Hall

FC/11/92: Moving of Finance

Members agreed the proposal from the Finance committee to move Finance into the Full Council meeting.

Resolution: Finance meetings are to be combined with Full Council meetings

FC/11/93: Correspondence: The following correspondence was discussed.

Email re the state of the grass verges on Bader Avenue – Members agreed to pass onto SBC
Policy briefing from NALC re Localism Bill update – Information only

Resolution: Members agreed to pass on the email re grass verges on Bader Avenue to SBC

FC/11/94: Any Other Business

Xmas Lights Switch on Friday 25 November in the Pavilion Shopping Centre at 5.00pm
Review of Parliamentary Constituencies
Five Lamps new scheme

FC/11/95: Staffing

Members discussed the recommendations of the Staffing Panel in regards to the appointment of Tina Mansell to Town Clerk. Members approved the rate of pay, holiday entitlement and commencement date for the new contract.

Resolution: Members approved Staffing Panel recommendations in regards to rate of pay, holiday entitlement and commencement date for the new contract. Tina Mansell will become the new Town Clerk from Monday 24 October 2011.

Meeting Closed

Signed.....Dated.....